DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

May 10, 2010

TO: ALL CHILDREN'S DIVISION STAFF

FROM: Susan Savage, Deputy Director

Children's Division

SUBJECT: Great Circle (Boys and Girls Town of Missouri)

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Great Circle (Boys and Girls Town of Missouri)-Hawthorn

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The purpose of this E-mail memorandum is to advise staff that, effective immediately, Great Circle (Boys and Girls Town of Missouri), St. James operating sites are on voluntary intake suspension. No further placements are to be made at the Great Circle, St. James operating sites until further notice.

Great Circle (Boys and Girls Town of Missouri) is undertaking reorganization of its St. James campus to include administrative leadership, cottage improvements and staffing assessment. Children currently on campus may remain in care at the St. James operating sites if it is consistent with the child's permanency plan and if placement at the respective operating site remains in the child's best interest. Intakes continue at the other Great Circle (Boys and Girls Town) campuses in Springfield, Columbia, and Edgewood Children's Center (Great Circle) in St. Louis.

Please feel free to contact Fred Proebsting, State Supervisor, Residential Program Unit, at (573) 751-8926 if you have any questions or comments regarding this matter.

SS:FP:ct